SandScript

The Art & Literary Magazine of Pima Community College

Submission Form

Please read the instructions carefully and ensure you have read and understand our 2017 guidelines, otherwise your work may not be reviewed. If you need a copy of the guidelines, email sandscript@pima.edu. Submissions must be received by 5pm on **December 9, 2016** (for summer and fall semester students) and by 5pm **March 3, 2017** (for spring semester students).

Note: SandScript is a student-only publication. No submissions by faculty, adjuncts, or full time staff are permitted. Work-study and students who work part-time at the college are welcome to submit.

Email

Work can be submitted via email at **sandscript@pima.edu**. In the subject of your email, state whether the submission is prose, poetry or visual art. Send only one email for each genre, and be sure to attach your files. Do not include your submissions in the body of the email. Do not provide a link to online storage. You **MUST** supply the following submission information in the body of your email:

1. Name
2. Complete address
3. Phone number
4. Student number (your "A" number)
5. Email address
6. Titles of submitted works
7. Literary genre (poem or fiction or nonfiction) OR media & dimensions of your artwork
8. Add or type in the following statement:
   "I __(type your full name)___certify that the above-named works are my original, unpublished works. I have also read and understand the submission guidelines."

Hardcopy

Submit your work with this submission sheet to the West Campus Arts, Communications and Humanities Office, J112. If you do not attend classes at the West Campus, ask an instructor or staff member to send it to the West Campus Arts, Communications and Humanities Office via inter-campus mail for free (mail code: 0170). You may also mail your submissions to Joshua Cochran, Office J-111, Pima Community College West Campus, 2202 W. Anklam Rd., Tucson, AZ 85709-0170.

Name _____ Student Number _____

Address _____ Phone Number _____

_____ E-mail _____

Titles of submitted works:_____

_____

Literary genre (poetry or prose—fiction/ nonfiction) **OR**

Media & dimensions of your artwork: _____

I certify that the above-named works are my original, unpublished works. I have also read and understand the submission guidelines.

Signature _____ Date _____